

THE WOODLANDS CIVIC ASSOCIATION, INC.

SEMINOLE COUNTY, FLORIDA

MINUTES OF MEETING

OF THE BOARD OF DIRECTORS

March 10, 2015

The board of directors (the "Board" or "BOD") of The Woodlands Civic Association, Inc. ("WCA") held a meeting at 6 pm on March 10, 2015 at 198 Tollgate Trail, Longwood, Florida. The following Board members were present, constituting quorum:

- Todd Burnett, President
- Antoinette Giunta, Vice President
- Toni Law, Treasurer
- Rosemary Mills, Secretary
- Pam Hendricks
- Kearston Miles

The following Board member was absent:

- Jessica Mooney

The following guests were also in attendance for a portion of the meeting:

- Bonnie Eckman, outgoing President
- Lon Eckman
- Corky Morris
- Stephanie "Steffi" Morris
- O.J. Aldrich

Call to Order and Appointment of Secretary:

Mr. Burnett called the meeting to order at approximately 6:00 p.m.

Approval of Minutes:

The Board approved the minutes as circulated by Ms. Mills for the meetings held on February 10, 2015 and February 24, 2015.

Presidents Report:

Mr. Burnett provided an update on the following matters:

- Park Access: Experiencing difficulties determining whether a member requested to have park access, communication of paid members and access any card changes, and response time. Park hours are "dusk to dawn" which also requires periodic manual adjustments to entry system.

Access cards are transitioning from Lon Eckman to Kearston Miles approximately April 1 (dues deadline passes/EITP passes)

- Landscape Services: Continued management required to wrap up front landscape makeover, and work through issues that have arisen on routine maintenance that include tidying up trash and regular fertilizer. Mr. Burnett will report back after continued discussions with current provider.
- Website: Fresh look at the layout, design and cost are under consideration.

Treasurer's Report:

Ms. Law provided a summary of receipts and disbursements during the months of January and February 2015 and the related cash account balance at February 28, 2015.

Mr. Morris indicated that he had reimbursable expenses related to garbage bags and work on the "no soliciting" sign.

Ms. Law explained the process for collections and disbursements noting that a substantial majority of bills are now paid via "bill pay" for expediency. The Board discussed the pros/cons of the system and the need for, and how best to, provide for better controls, such as either having other Board member(s) with similar online account access or having a hard paper statement go to other Board member(s).

Ms. Mills requested to see the audit report issued for 2013 to gain an understanding of who the issuing CPA is and the work that is done. This CPA is also the one seeing that the tax returns are filed, etc.

Special Events:

The Board was briefed by Ms. Giunta on the upcoming Annual Easter Egg Hunt to be held March 28th, 2015.

The Spring Garage Sale date was firmed up to be May 2, 2015.

Newsletter:

Final edits to the March newsletter were discussed and Ms. Mills agreed to distribute a final copy in the next day to the team, including Abe Fried who volunteers to work on the layout and publish.

Operations and Capital Projects:

A general discussion was held regarding the nature of capital projects in the previous Board meeting, and while some great ideas are on the drawing board (park bathroom), further discussion is tabled to see the level of membership once we reach the cut off for dues at the end of March 2015.

Baseball Proposal:

In the previous Board meeting, a proposal was considered in regard to park use and maintenance by a baseball team and Mr. Burnett was to circle back to the resident to gain clarification. According to Mr. Burnett, no further clarification has been received.

A general Board discussion ensued regarding the skill and field size requirements of various levels of sport ranging from T-ball, to baseball, soccer and basketball, and the perceived impact each would have on the general membership use and enjoyment of the park. There being no matter before the Board, no action was taken.

New Business:

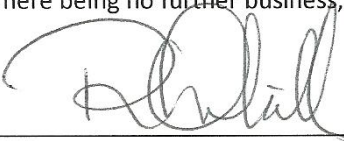
The subject of insurance was brought up for general discussion and to determine if it covers activities of the WCA board. Insurance is a requirement of the Sanlando lease of the WCA community park and is essentially a liability policy. The current policy is in place through February 2016. Ms. Law agreed to follow up with the agent to clarify the coverage level.

Upcoming Meeting Date:

The next scheduled meeting is set for April 14, 2015 at 6:00 pm and again Ms. Mills offered her home as the venue for this meeting.

Adjournment:

There being no further business, the meeting was adjourned at approximately 8:30 pm.

A handwritten signature in cursive script, appearing to read "Rosemary Mills", written over a horizontal line.

Rosemary Mills, Secretary