

**THE WOODLANDS CIVIC ASSOCIATION, INC.**

**SEMINOLE COUNTY  
MINUTES OF MEETING**

**OF THE BOARD OF DIRECTORS**

October 7, 2017

The board of directors (the “Board” or “BOD”) of The Woodlands Civic Association, Inc (“WCA”) held a meeting at 10:00 am on October 7, 2017 at The Woodlands Community Park. The following Board members were present, constituting quorum:

- Antoinette Giunta, Vice President
- Rosemary Mills, Secretary
- Marilyn Horne
- Pam Hendricks
- Todd Burnett

The following Board members were absent:

- Toni Law, Treasurer
- Dan Johnson
- Steve O’Toole
- Joe Maenza

**Call to Order and Appointment of Secretary:**

Mr. Burnett called the meeting to order at approximately 10:23 am.

**Approval of Minutes:**

Minutes of the meeting of the WCA Board of Directors held on July 11, 2017 were circulated in advance of the meeting and approved during the meeting.

**Old Business:**

- **Unpermitted Work** Ms. Horne provided an update on her research into new rules requiring a permit rep when selling a home. After some discussion the Board agreed that we should pass that information along to residents via a newsletter article. Ms. Horne offered to work on that draft.
- **Ongoing Projects/ Spending:** The Board discussed an update in regard to various concurrent projects:
  - A backflow preventer had already gone bad, and required a \$325 replacement
  - An irrigation pipe burst on Meadow Creek Cove and leaked ~ a half day costing wasted water and a \$100 repair.
  - Hurricane related cleanup for ~\$1,450, particularly around Aimee Place requiring debris to be hauled away.
  - The previously approved carriage light refurbishment project for \$2,500, currently in process
  - Fixing the gate lock at the park (amount pending), and adding a pavilion light (\$100), which is still in process
  - Repair/replace front entrance landscape lighting approved as part of the overall improved landscape. Final landscaping cost was \$2158, but lighting is still an open item.

- Repair to the marquis/message board at the front entrance that could be as high as \$600 to replace.
- The following additional items for which quotes and approvals are still pending:
  - Sandblasting and painting of playground equipment
  - Mulch in the playground area
  - Shed repairs
  - Resolution for the wall at Delmar Estates

**Treasurer's report:**

Ms. Law was not in attendance but last circulated a Treasurer's report of membership and other financial information on September 5<sup>th</sup>. At that time membership had not changed much from the ~270 member level.

**New Business:**

- **Halloween:** The Board discussed the desire to have a Halloween event given its popularity in 2015 and 2016, but the constraints of the date falling on a weekday, the need for volunteers, and the budget impact after unexpected hurricane costs. The Board agreed to contact volunteers from the past event to consider a scaled-back event on the 28<sup>th</sup> or 29<sup>th</sup> of October. Although a newsletter would not announce it, the combination of Nextdoor.com, Facebook, and signs throughout the neighborhood was viewed sufficient to allow news to spread.
- **Newsletter:** The Board recommended a mid-November newsletter to be mailed together with an invoice for 2018. Ms. Mills offered to start a draft with input from others.
- **Santa Dates:** The Board discussed dates to arrange Santa's tour of The Woodlands with the first choice of December 17 and the second choice of December 10. Ms. Guinta agreed to contact the fire department as well as the big guy.
- **Holiday Décor at 434:** The Board set Saturday November 25<sup>th</sup> as the optimal date to set up holiday décor at the front entrance, and once again will solicit volunteers on Nextdoor.com so that the number of neighbors with how-to knowledge is expanded. Last year, no volunteers resulted from the Nextdoor.com post, but décor went up later – mid-December.

**Upcoming Meeting Date:**

The meeting schedule appears on the WCA website, including the next primary date (November 4<sup>th</sup> changed to November 5<sup>th</sup> at 10 am because of the garage sale) and next alternate date (November 7<sup>th</sup> at 7 pm.)

**Adjournment**

There being no further business, the meeting was adjourned at approximately 11:45 am



Rosemary Mills, Secretary