

THE WOODLANDS CIVIC ASSOCIATION, INC.

SEMINOLE COUNTY, FLORIDA

MINUTES OF MEETING

OF THE BOARD OF DIRECTORS

April 16, 2016

The board of directors (the "Board" or "BOD") of The Woodlands Civic Association, Inc. ("WCA") held a meeting at 8:30 am on April 16, 2016 at The Woodlands Civic Association community park, Longwood, Florida. The following Board members were present, constituting quorum:

- Todd Burnett, President
- Antoinette Giunta, Vice President
- Rosemary Mills, Secretary
- Joe Maenza
- Dan Johnson

The following Board members were absent:

- Toni Law, Treasurer
- Pam Hendricks

The following guests were also in attendance for a portion of the meeting:

- N/A

Call to Order and Appointment of Secretary:

Mr. Burnett called the meeting to order at approximately 8:38 am.

Approval of Minutes:

Minutes for the January 2, 2016 and February 21, 2016 meetings of the board of directors were discussed and approved.

Old Business:

- **New Member:** The Board acknowledged the addition of Joe Maenza to the Board of Directors. Joe had previously served on the WCA board, and had been unanimously approved by a vote of the Board between meetings to replace outgoing Kearston Miles.
- **Neighborhood Watch:** Mr. Burnett provided an update on the resurrection of a Neighborhood Watch team noting several block captains who had stepped forward to volunteer. (Bob A, Beda K and Vince G)
- **Park Access:** The Board discussed various workarounds to the transition of access cards from Kearston Miles, noting that it was holding up the deactivation of any non-renewing 2015

members. A cheap basic laptop was suggested so that the software would not need to be installed on a particular board member's personal computer, and the difficulty that would otherwise present in transitioning this function every year or two. A solution will be proposed once we address the immediate need to get card management under control.

- **Park Plants:** The Board had a general discussion of the potential for planting plants near the tennis courts as proposed by Corky Morris. Bougainvilleas had been vetoed because of the danger associated with thorns. The condition of the tennis court itself arose and, together with the plantings, was tabled pending clarity of other capital projects and the number of renewing memberships for the year.
- **Front Entrance Electrical:** Mr. Burnett updated the board on a number of lighting and other electrical issues found in the front entrance area, including his ongoing effort to replace boxes and assess the condition of the light fixtures.
- **Pay Pal:** Mr. Burnett noted that some 15 memberships had been paid utilizing PayPal as recently incorporated into our updated website by neighbor and WCA member O.J. Aldrich. The new website is easier to administer and slightly less expensive to maintain each year.

Treasurer's Report:

Prior to the meeting, Ms. Law had distributed a cash update, noting a balance of \$22,445.49. In her materials was an update of paid membership reflecting 251 members as of April 11. Ms. Law also noted the status of the tax return for WCA.

New Business:

- The Board discussed a continuing problem with the Park access gate located on Penelope. It is working, but intermittently jams so will be an issue to watch.
- The front landscape was discussed including a recommendation forthcoming from the Garden Rebel within the coming week.
- We are now required to install backflow preventers in various locations and are in the process of obtaining estimates. So far it looks like the total cost will be in the \$4500 range. Utilities Inc had apparently never noticed that our meters did not have this required safety feature. No vote was taken as Mr. Burnett is continuing to research the issue and its resolution.
- A general discussion ensued about reports of unusual vehicles or other incidents in and around the community.

Upcoming Meeting Date:

The date of the upcoming meeting was set for May 21, 2016 at 8:30 am.

Adjournment:

There being no further business, the meeting was adjourned at approximately 10:11 am.



Rosemary Mills, Secretary