

**THE WOODLANDS CIVIC ASSOCIATION, INC.**

**SEMINOLE COUNTY, FLORIDA**

**MINUTES OF MEETING**

**OF THE BOARD OF DIRECTORS**

November 8, 2015

The board of directors (the "Board" or "BOD") of The Woodlands Civic Association, Inc. ("WCA") held a meeting at 10:30 am on November 8, 2015 at The Woodlands Civic Association community park, Longwood, Florida. (The meeting had been scheduled for 9:00 am but revised because of an early morning conflict.) The following Board members were present, constituting quorum:

- Todd Burnett, President
- Antoinette Giunta, Vice President
- Rosemary Mills, Secretary
- Jessica Mooney
- Pam Hendricks
- Toni Law, Treasurer

The following Board member was absent (because of unintended late notification):

- Kearston Miles

The following guests were also in attendance for a portion of the meeting:

- N/A

**Call to Order and Appointment of Secretary:**

Mr. Burnett called the meeting to order at approximately 10:37 am.

**Approval of Minutes:**

The Board discussed and approved minutes circulated immediately prior to the meeting (at 8:04 am) by Ms. Mills for the meeting held September 6, 2015.

**Old Business:**

- **Landscape Services:** Mr. Burnett provided an update on the status of landscaping services. The new vendor, Competitive Edge, has started and already fertilized and trimmed. The prior vendor had been overpaid \$55 for work billed but not done, to be followed up by Mr. Burnett. Mr. Burnett also noted the need for irrigation timer (not a sensor) in one of the front island beds. By unanimous approval of those present, the Board approved an expenditure of up to \$100 for the timer.
- **Light at 434 and Large Truck Traffic:** Pending feedback from DOT, but it could be a while.
- **Park Bathroom:** No decision; still gathering facts.
- **Park Gate:** Lon Eckman was able to fix the gate.

- **Code Violations:** Mr. Burnett provided a summary of a variety of efforts to keep up with complaints directed to the WCA Board (tall grass, car parking, make-shift temp building, campers etc.) and liaise with the county Code Enforcement team. A surprisingly high percentage of these complaints come from residents who are not WCA members and thus do not support the WCA in its effort to maintain the entry landscaping and the community park. Concerns include about the long-term parking of RV/campers and trimming of trees between adjoining lots, among other things. A discussion ensued about whether the WCA has any authority to pursue matters that constitute either a violation of county code or a violation of restrictions to the deed filed as a matter of public record against individual properties within The Woodlands. Ms. Mills agreed to follow up on this matter with the county records office and report back to the board at the next meeting. Mr. Burnett and others present agreed to otherwise continue interaction with Code Enforcement of Seminole County and seek resolution of any clear violations as quickly as possible.
- **D&O Insurance:** No update on the cost of a policy.
- **Lacrosse:** No update.

#### **Treasurer's Report:**

Ms. Law provided a brief update of September and October activity as reflected in a written report provided to the Board immediately prior to the meeting. Ms. Law noted that Bank of America has started to charge \$15 monthly in fees; Mr. Burnett agreed to contact the bank to understand the reason for such charges.

The upcoming 2016 annual dues cycle was discussed. By unanimous consent of those Board members present, the Board approved retaining the annual dues amount at \$65 and allowing the several dues paid at the end of October to count toward 2016.

#### **New Business:**

- **Playground Improvements:** Resident and former WCA Board Member Corky Morris had made the Board aware of an opportunity to receive a "scholarship" toward the purchase of playground equipment (suitable for residents of all ages). After a brief discussion, Ms. Giunta offered to submit a scholarship request on behalf of the WCA prior to the upcoming deadline. By unanimous consent of those Board members present, the Board authorized Ms. Giunta to act on its behalf in submitting a request for scholarship, with any such award subject to further approval prior to expenditure of WCA funds.
- **Thru Traffic:** We are aware that at least one resident has contacted officials to oppose the existing stop signs (or some number of them) within The Woodlands community. A general discussion ensued regarding the number of drivers seen disobeying posted speed limits in this residential community with many children walking to school, notwithstanding the speed bumps, stop signs, and routine patrolling. The Board generally to continue monitoring the situation.
- **Social Events:** The Board discussed the outcome of the Halloween event in the park, believing it to be a resounding success, and thanked Ms. Mooney for her leadership of the event. The Board

will continue to seek opportunities to add small inexpensive social events, such as movie nights, to enhance connectivity among WCA members and other residents.


- **Newsletter:** The Board had a general discussion of next newsletter targeted for February 1 in advance of the February 10, 2016 annual meeting. The newsletter would remind the membership of the upcoming meeting and code enforcement procedures among other things.

**Upcoming Meeting Date:**

The next scheduled meeting is set for December 6<sup>th</sup>, 2015 at 10:00 am at the park.

**Adjournment:**

There being no further business, the meeting was adjourned at approximately 12:00 pm.

A handwritten signature in cursive script, appearing to read "Rosemary Mills", written over a horizontal line.

Rosemary Mills, Secretary